



Job Description:	Exposure to Covid 19 On Site					
Engineers	All Staff	Choose an item.		Choose an item.		
Document Ref:	PWS	OTH	0001	Choose an item.	Choose an item.	Choose an item.

Date of Assessment	13/05/2020
Date of Review	13/05/2021
Date of Works	Daily

Activity
EXPOSURE TO COVID-19

Engineers On Site

Who is at Risk
Engineers and anyone they come into contact with.

Hazards Identified

- Covid - 19

Tasks Relevant to Activity

Safety Equipment at Work Area
Gloves, sanitiser, masks and goggles

Risk Rating

Probability	Severity				
Highly Unlikely	1	2	3	4	5
Unlikely	2	4	6	8	10
Possible	3	6	9	12	15
Probable	4	8	12	16	20
Certain	5	10	15	20	25
Before Control	5	5	25		
After Control	1	5	5		
Risk Rating	MEDIUM				



Action to be taken

- If any individuals are experiencing any other symptoms of the COVID-19 virus, i.e. coughing, sore throat, fever, headache, shortness of breath or chills they must not come to work.
- Engineers must travel to site in individual vehicles where practically possible.
- Wear personal footwear to drive and store work boots in rear on van/vehicle.
- Regularly clean any items you may use while travelling such as keys, mobile devices, wallets and travel cards
- Clean inside of your cab at the start and end of every day with antibacterial wipes
- Clean any items to be removed from the van and taken into your workplace or home with antibacterial wipes.
- At the end of the day on leaving the vehicle, wipe all the door handles and sanitise your hands again, once indoors, thoroughly wash your hands for 20 seconds.
- Hands should be sanitised with hand sanitiser provided at regular intervals.

A (probability)	B (severity pre control)	C (severity post control)	Risk Levels	Action Level
Low (1-3)	Slight (1-3)	Slight (1-3)	Prob x Severity = Low	Severity = 1-2 Low
Medium (4-9)	Medium (4-9)	Medium (4-9)	Prob x Severity = Med	Severity = 2-3 Med
Major (10-25)	Major (10-25)	Major (10-25)	Prob x Severity = High	Severity = 3+ High
Severity Key = 1 Minor Injury, 2= Lost Time/ill health, 3= Major 7+ days, 4= Perm Injury, 5= Fatal (severity remains the same for both pre and post control)				



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	<ul style="list-style-type: none"> All employees must look to maintain social distancing wherever possible and keep 2m apart at all times. If you do have to work with another engineer, limit time and wear gloves, face mask and eye protection. Avoiding unnecessary trips to buy food during the day by bringing in your own prepared food. Practise and promote frequent handwashing before eating, drinking, smoking or vaping. Staff should be advised to let their hands dry and the vapours disperse, after using alcohol hand rub, which will minimise any fire risk, if smoking or vaping Mobile phones and tablets should be sanitised on a regular basis. Any shared equipment and tools for example 'cordless drill' must be sanitised after each use. Ensure you remove any rubbish from the cab that could be harbouring the virus. Engineers are only allowed in the cordoned off area of the warehouse to collect parts. Engineers are not allowed free access of the warehouse and must request parts/stock are put out for them before they arrive. If engineers are to use the W/C then they must adhere to 2m distancing rules and follow cleaning procedures above. There is a toilet located at the top of the farm for general use.
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Monitoring and Review

Date Completed	Assessed by:	Job Title:	Signature:	Review Date:

Further Actions

(Please detail any actions for the risk assessment here)

Issue	Further action	Action who?	Action by when?	Completed

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Confirmation of Risk Assessment & Method Statement Briefing

Before commencing the activities covered in this safe system of work document all staff are to sign below to confirm that a clear briefing explaining the job has been given and is understood

Name	Signature	Date	Comments

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